



VACANCY ANNOUNCEMENT
USAID
AMERICAN EMBASSY, ABIDJAN
COTE D'IVOIRE

ANNOUNCEMENT NUMBER: 49-15

OPEN TO: Current employees of the Mission / All Agencies

POSITION: Health Promotion Advisor; USAID/FSN/PSC; FSN-11

OPENING DATE: November 12, 2015

CLOSING DATE: November 26, 2015

WORK HOURS: Full-time, 40 hours/week

SALARY: Position Grade: FSN-11

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy/USAID in Abidjan is seeking an individual to fill a **Health Promotion Advisor** position in the USAID Côte d'Ivoire Field Office.

BASIC FUNCTION OF POSITION

The Health Promotion Advisor serves as technical expert in community engagement, HIV prevention, health promotion and health communication across the health domains in which the USAID health program engages. S/He will serve as the Agreement Officer's Representative (AOR), Alternate AOR or Activity Manager for USAID awards for community-based prevention and health communication activities.

A copy of the complete position description listing all duties and responsibilities is available at <http://abidjan.usembassy.gov/pds.html>.

Important Notice: *"Applicants must submit a completed DS-174 form, a current curriculum vitae (resume) that provides the same information listed in Appendix B and found on the UAE or a combination of both. To view the new form (English and French versions) as well as the instructions for completing it, please click on the following link: http://abidjan.usembassy.gov/how_to_apply2.html*

When submitting your application via email, please always start the subject line with the Vacancy Announcement's number followed by the position title.

E.g.: VA No.49-15; Health Promotion Advisor

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. **EDUCATION:** University Degree (Bachelors) in a relevant professional science or social science discipline, such as public health, education or health communication is required.
2. **EXPERIENCE:** Minimum of five years of public health, health communication, education or related experience in developing countries with at least two years of experience working with international development organizations such as USAID, UNICEF, the World Health Organization or UNAIDS.
3. **LANGUAGE:** **Level IV** (fluency – speaking/reading/writing) in **French** and **Level III** (general professional proficiency – speaking/reading/writing) in **English** are required. ***Language proficiency will be tested.***
4. **SKILLS AND ABILITIES:**
 - Excellent communication skills (verbal and written)
 - Demonstrated ability to work effectively in a team environment and communicate technical information related to community engagement and communication, health promotion and prevention to a variety of technical and non-technical audiences
 - Demonstrated ability to understand the strategic purpose and goals of stakeholders involved in health prevention, promotion and community engagement; ability to identify and solve problems, and coordinate and support activities that lead to mutual success across the different sectors
 - Experience with USAID approved monitoring and evaluation methodologies including frameworks, data quality assurance, analysis reporting and best practices in data dissemination in international/resource poor settings
5. **JOB KNOWLEDGE:** Good technical understanding of the principles and techniques of community engagement, health communication, education and promotion. Demonstrated knowledge of the role of health promotion and community engagement in an integrated theory of social development.

SUBMIT APPLICATION TO

The Human Resources Office
Attention: Recruitment Section
American Embassy, Abidjan
01 B.P. 1712 Abidjan 01
Cote d'Ivoire

Fax: (225) 22-49-41-02 or via email to: AbidjanHR@state.gov

POINT OF CONTACT

The Human Resources Office
Telephone: 22-49-40-00
Fax: (225) 22-49-41-02

CLOSING DATE FOR THIS POSITION: November 26, 2015

The U.S. Mission in Abidjan provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation,

marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.